



# VOLUNTEER APPLICATION

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ Phone: \_\_\_\_\_ (home/cell/work)

Email: \_\_\_\_\_

## Emergency Contact Information

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

## When are you available to volunteer?

Days of week: \_\_\_\_\_ Times: \_\_\_\_Mornings \_\_\_\_Afternoons \_\_\_\_Evenings

In which languages are you fluent? \_\_\_\_\_

## If you are volunteering for school/organization service hours, please indicate:

How many hours do you need? \_\_\_\_\_ By when? \_\_\_\_\_

### Regarding court ordered community service:

We only accept court ordered volunteers that are referred to us by the DuPage County Probation Department.

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**By signing below, you agree that: you understand volunteers are not paid, volunteer opportunities are not always available, and completion of this application does not guarantee you will be selected to volunteer.**

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

If under 18, applicant must have parent or guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or guardian printed name: \_\_\_\_\_

(over→)

# VOLUNTEER OPPORTUNITIES

Indicate which job(s) would be your preference:

## \_\_\_ Beautifier

Help the Addison Public Library stay beautiful (and orderly)! You will be trained to monitor sections of the library for organization, cleanliness, and condition of the materials. Your efforts will ensure that materials stay in good shape and can be readily found by library users. If you are friendly and have great attention to detail, this may be a great choice for you.

## \_\_\_ Creative Assistant

Are you creative? Do you enjoy crafts? Whether you're an expert crafter or a creative beginner, we could use your help with things like tracing or cutting out items or helping staff with a program in our Creative Studio.

## \_\_\_ Greeter

Have you seen our upcoming programs in our newsletter? There's so much going on at the Addison Public Library! You will be trained to welcome guests to the library and direct them to the proper rooms for programs or public service desks for appropriate staff assistance. If you are friendly, extremely outgoing, and willing to interact with people of all ages, you will be a perfect fit.

## \_\_\_ Homework Help

This is special service learner program for students from specific local colleges. You will help students complete homework assignments in a variety of subjects, in a friendly, non-judgmental environment. We serve a very diverse community. If you are studying Spanish, you may be able to brush up on your language skills while helping our students! Other opportunities may be available.

## \_\_\_ Pop-up Help

This is a short-term commitment and a way for you to share your expertise or hobby with the Addison community. This might entail teaching a class, one-on-one sessions, sharing printed information, answering people's questions, etc. We would love to have you share with the community as we all learn together, so if you are interested in any kind of pop-up help, let us know so we can coordinate a way for you to do so.

## \_\_\_ Special Projects

Help on an as-needed basis to complete projects that may be seasonal. You may be helping decorate for an upcoming library event or for the holidays. You may be needed to complete computer tasks or weeding of items under the guidance of staff. The possibilities are endless! If you are friendly, your availability is flexible, and you are willing to take on a variety of different tasks, we would love your help.