

**Addison Public Library  
FY 2023-2024**

**ANTICIPATED REVENUE**

**General Fund**

**Taxes**

|   |    |              |
|---|----|--------------|
| Property Current - General              | \$ | 5,408,932.09 |
| Property Current - FICA                 | \$ | 75,980.23    |
| Property Current - IMRF                 | \$ | 230,807.86   |
| Property Current - Liability Insurance  | \$ | 60,210.75    |
| Property Current - Audit                | \$ | 5,734.36     |
| Property Current - Unemployment         | \$ | 5,734.36     |
| Property Current - Workers Compensation | \$ | 5,734.26     |
| Property Prior - General                | \$ | -            |
| Replacement                             | \$ | 135,000.00   |
| Aggregate Refunds                       | \$ | 35,839.73    |

**Fees and Fines**

|                       |    |          |
|-----------------------|----|----------|
| Fines                 | \$ | 5,000.00 |
| Nonresident Fees      | \$ | 2,000.00 |
| Scanner Fees          | \$ | 7,500.00 |
| Activity Fees         | \$ | -        |
| Printing & Other Fees | \$ | 5,000.00 |

**Intergovernmental**

|                  |    |           |
|------------------|----|-----------|
| Per Capita Grant | \$ | 52,692.00 |
|------------------|----|-----------|

**Total General Fund Revenue** \$ **6,036,165.64**

**Capital Improvement Fund**

|                   |    |            |
|-------------------|----|------------|
| Capital Donations | \$ | 100,000.00 |
|-------------------|----|------------|

**Total Capital Improvement Fund Revenue** \$ **100,000.00**

**TOTAL REVENUE** \$ **6,136,165.64**

**Addison Public Library  
FY 2023-2024**

**PLANNED EXPENDITURES**

**General Fund**

**Staffing**

|                             |    |              |
|-----------------------------|----|--------------|
| Staff salaries and wages    | \$ | 3,150,000.00 |
| Employer F.I.C.A. Expense   | \$ | 251,070.00   |
| Employer I.M.R.F. Expense   | \$ | 206,211.00   |
| Health Insurance            | \$ | 515,000.00   |
| Employee Assistance Program | \$ | 3,250.00     |
| Recruiting                  | \$ | 1,000.00     |

**Total Staffing** **\$ 4,126,531.00**

**Library Materials**

**Children's Materials**

|                               |    |           |
|-------------------------------|----|-----------|
| Children's Books              | \$ | 72,000.00 |
| Children's Other Expenditures | \$ | 31,000.00 |

**Adult Materials**

|                          |    |            |
|--------------------------|----|------------|
| Adult Books              | \$ | 166,000.00 |
| Adult Other Expenditures | \$ | 88,000.00  |

**Other Library Materials**

|                      |    |            |
|----------------------|----|------------|
| Magazines/Newspapers | \$ | 11,000.00  |
| Online Databases     | \$ | 221,000.00 |
| E-Books              | \$ | 75,000.00  |
| Other Digital Media  | \$ | 46,000.00  |

**Total Materials** **\$ 710,000.00**

**Contractual Services**

|                            |    |           |
|----------------------------|----|-----------|
| Legal Fees                 | \$ | 12,000.00 |
| Collection Agency Fees     | \$ | 3,500.00  |
| Equipment Rental & Leasing | \$ | 4,000.00  |
| Accounting Service Fees    | \$ | 23,000.00 |
| Payroll Service Fees       | \$ | 53,000.00 |
| Audit Service Fees         | \$ | 8,400.00  |
| Other                      | \$ | 50,000.00 |

**Total Contractual Services** **\$ 153,900.00**

**Physical Services**

**Utilities and Services**

|                         |    |           |
|-------------------------|----|-----------|
| Natural Gas Service     | \$ | 25,000.00 |
| Water Service           | \$ | 3,500.00  |
| Electric Service        | \$ | -         |
| Refuse Disposal Service | \$ | 5,000.00  |
| Cleaning Service        | \$ | 65,000.00 |

|                                   |           |                   |
|-----------------------------------|-----------|-------------------|
| <b>Telecommunications</b>         |           |                   |
| Telephone                         | \$        | 11,500.00         |
| Leased Internet Access Line       | \$        | 6,000.00          |
| <b>Maintenance and Repair</b>     |           |                   |
| Building Supplies                 | \$        | 30,000.00         |
| HVAC                              | \$        | 20,000.00         |
| Other Building Materials & Repair | \$        | 22,000.00         |
| Equipment Maintenance & Repair    | \$        | 75,000.00         |
| <b>Total Physical Services</b>    | <b>\$</b> | <b>263,000.00</b> |
| <br>                              |           |                   |
| <b>Automation</b>                 |           |                   |
| System Development                | \$        | 49,000.00         |
| ILS Services                      | \$        | 132,525.00        |
| OCLC                              | \$        | 7,655.00          |
| Software/Licenses                 | \$        | 75,000.00         |
| <b>Total Automation</b>           | <b>\$</b> | <b>264,180.00</b> |
| <br>                              |           |                   |
| <b>Continuing Education</b>       |           |                   |
| Administration                    | \$        | 2,000.00          |
| Information Technology            | \$        | 1,600.00          |
| Guest Services                    | \$        | 1,500.00          |
| Adult Services                    | \$        | 1,680.00          |
| Children Services                 | \$        | 1,830.00          |
| Teen Services                     | \$        | 1,000.00          |
| Materials Management              | \$        | 2,700.00          |
| Staff In-Service                  | \$        | 7,500.00          |
| Board                             | \$        | 500.00            |
| Community Engagement              | \$        | 3,500.00          |
| Memberships                       | \$        | 11,000.00         |
| In-State Travel                   | \$        | 7,500.00          |
| Out-of-State Travel               | \$        | 15,765.00         |
| Tuition Reimbursement             | \$        | 6,500.00          |
| <b>Total Continuing Education</b> | <b>\$</b> | <b>64,575.00</b>  |
| <br>                              |           |                   |
| <b>Programs</b>                   |           |                   |
| Adult Services Programs           | \$        | 23,000.00         |
| Children's Services Programs      | \$        | 15,000.00         |
| Teen Programs                     | \$        | 19,000.00         |
| Community Engagement Programs     | \$        | 5,000.00          |
| IT Programs                       | \$        | 8,000.00          |
| <b>Total Programs</b>             | <b>\$</b> | <b>70,000.00</b>  |
| <br>                              |           |                   |
| <b>PR/Marketing</b>               |           |                   |
| Newsletter                        | \$        | 48,000.00         |
| Flyers/Brochures                  | \$        | 6,500.00          |
| Other Promotions                  | \$        | 17,100.00         |
| <b>Total PR/Marketing</b>         | <b>\$</b> | <b>71,600.00</b>  |

**Other Operational Expenses****Supplies**

|                                 |    |           |
|---------------------------------|----|-----------|
| Office Supplies                 | \$ | 5,000.00  |
| Guest Services Supplies         | \$ | 4,000.00  |
| Adult Services Supplies         | \$ | 1,000.00  |
| Children's Services Supplies    | \$ | 3,500.00  |
| Teen Services Supplies          | \$ | 1,000.00  |
| Materials Management Supplies   | \$ | 35,000.00 |
| Information Technology Supplies | \$ | 20,000.00 |
| Postage                         | \$ | 10,000.00 |
| Library Wide Supplies           | \$ | 10,000.00 |
| Community Engagement Supplies   | \$ | 5,000.00  |

**Insurance**

|                                     |    |           |
|-------------------------------------|----|-----------|
| Unemployment Compensation Insurance | \$ | 5,000.00  |
| Workers' Compensation Insurance     | \$ | 12,000.00 |
| Liability Insurance                 | \$ | 65,000.00 |

**Grant Expenses**

|                                 |    |           |
|---------------------------------|----|-----------|
| Per Capita Grant (current year) | \$ | 52,692.00 |
|---------------------------------|----|-----------|

**Other Expenses**

|                               |    |           |
|-------------------------------|----|-----------|
| Hardware                      | \$ | 50,000.00 |
| Furniture and Equipment       | \$ | 10,000.00 |
| Reciprocal Borrowing Expenses | \$ | 1,000.00  |
| Cable Broadcast               | \$ | 4,800.00  |
| Donations                     | \$ | 500.00    |
| Friends of the Library        | \$ | 15,000.00 |
| Funshine                      | \$ | 3,800.00  |
| Staff Recognition             | \$ | 9,000.00  |
| Contingency                   | \$ | 100.00    |

**Total Other Operational Expenses** \$ **323,392.00**

**TOTAL GENERAL FUND** \$ **6,047,178.00**

**Capital Improvement Fund****Asset Replacement**

|                            |    |               |
|----------------------------|----|---------------|
| Asset Replacement Expenses | \$ | 250,000.00    |
| Renovation Project         | \$ | 10,000,000.00 |

**Total Capital Improvement Fund** \$ **10,250,000.00**

**TOTAL ALL FUNDS** \$ **16,297,178.00**